**CURRICULUM VITAE**

Angely C. Suarez DeJesus

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**EDUCATION**

● Valencia College - EPI Program in Education - Completed

● Physical Education Florida Educator Certificate K -12th Grade – 7/1/21-6/28/2026

● Social Science Florida Educator Certificate Grades 6th-12th- 9/1/21-6/28/2026

● English Educator Florida Certificate Grades 6th-12th- 1/12/22-6/28/2026

● University at Buffalo, SUNY, Bachelor of Arts in Sociology- June 2009

● Morrisville State College, SUNY, Majored in Architectural Studies and Design- August 2002- May 2005

● CUNY- City College Master’s in Early Childhood Special Education- 18 CREDITS obtained

● University of Central Florida- Master of Arts in Educational Leadership- Expected May 2024

● ESOL Certificate Grades 6-12

**WORK EXPERIENCE**

**Celebration High School**

*ELA,/Pre-IB, 10th Grade* **08/2023 – Present**

* Teach six periods during the school academic year with an average of 30 students per class.
* Plan, create and present interactive technology rich lessons.
* Teach English Language and Literature to 140 10th graders.
* Manage the classroom to create an ideal learning environment.
* Design lesson plans appropriate to each class level.
* Regularly review students' English abilities in class through state and local curriculum assessments
* Meet monthly with the PLC team to discuss data and resources for 10th grade.
* Provide ongoing monitoring and assistance for all students.
* Foster meaningful relationships among students through team-work in a learner-centered space.

**Freedom Middle School**

*ELA, 8th Grade* **07/2022 – Present**

* Teach six periods during the school academic year with an average of 24 students per class.
* Plan, create and present interactive technology rich lessons.
* Teach English Language and Literature to 135 8th graders.
* Manage the classroom to create an ideal learning environment.
* Design lesson plans appropriate to each class level as the OCPS Amplify curriculum and state standards.
* Regularly review students' English abilities in class through state and local curriculum assessments
* Meet monthly with the PLC team to discuss data and resources for 6th, 7th, and 8th grade.
* Provide ongoing monitoring and assistance for Interventionist Teacher and ESOL students.
* Run the Monday morning acceleration program to support learners of all levels in 6th, 7th, and 8th grade.
* Participated in faculty training and development and content area instruction.
* Foster meaningful relationships among students through team-work in a learner-centered space.

**Calvary City Academy & Preschool**

*English Literature* **06/2020 – 5/2022**

* Implemented lessons for 130 students grades 8-12
* Collected and assessed data from the NWEA MAP for curriculum strategies and implementation amendments
* Implemented the Bob Jones University Curriculum using differentiation techniques such as flexible groupings, tiered assignments
* Provided four performance task a year to assess for applicable and creative skills of literary concepts
* Enhanced knowledge by attending trainings through the Association of Christian Teachers & Schools (ACTS)
* Collaborated with middle school teachers to assess incoming freshmen literary areas of need
* Collaborated with History for the 10th grade curriculum alignment
* Trained Juniors and Seniors for the SAT/ACT testing through collaborative work, scoring interpretations and calculations

*High School PLC Leader* **08/2021 – 8/2022**

* Interpreted data across curriculums to develop best intervention practices and lesson strategies using NWEA MAP results
* Provided resources for teachers across disciplines in high school for LEP, IEP students
* Proctored developing cross-curricular performance tasks meeting Florida State standards
* Trained teachers K-12 in NWEA MAP data interpretation, lesson data strategies implementation, and student goal planning

*National Honor Society/National Junior Honor Society Adviser* **12/2021 – 5/2022**

* Coordinated scholarship application processes
* Provided counseling and guidance on college applications with students and parents
* Coordinated lessons for students in 11-12 grade on FAFSA application and award interpretations
* Coordinated the planning of the NHS/NJHS ceremony

*Physical Education & Health to K - 12th Grade Students*  **08/2019 – 5/2020**

* Implemented lessons for 400 students, grades K-12
* Implemented differentiation strategies for team building and performance
* Created the curriculum using the Florida CCSS
* Maintained inventory and safety of supplies and facilities
* Created an inclusive and welcoming environment for all students
* Organized school-wide tournaments for basketball, soccer, and volleyball with the administrative/teaching staff
* Taught Health online during pandemic transition for grades 8-12, Bob Jones University Curriculum
* Monitored physical progress through performance exercises from the student home environment
* Created online interactive presentations using Nearpod, Pear Deck, Zoom Annotations, Zoom Chat Tool, Google Classroom

**Brooklyn Children’s Museum Brooklyn, NY**

*Director of Building Operations*  **11/2016-10/2018**

* Oversaw four key areas at Brooklyn Children’s Museum:
  + *Plant management:* facilities, building maintenance (geothermal system, HVAC, MEP, structural trades), grounds maintenance, custodial services, compliance (FDNY, DOB), and other building functions.
  + *Security:* 24-hour security coverage, including oversight of guards and security systems.
  + *Capital projects:* planning, construction management, and oversight.
  + *Technology:* helpdesk and IT infrastructure, including computers and audio-visual services.
* Oversaw 10 full-time direct reports supporting facilities, custodial, and security functions. The job also supervises a team of 12 part-time employees and contracted services.
* Established and maintain high standards of building maintenance and operations and safety
* Lead planning and decision-making required to maintain the safety, appearance, and effective/efficient use of the facility and conduct of daily activities.
* Participated as part of the executive management team in planning; budgeting; and other management decision-making.
* Oversaw capital projects and make recommendations regarding expansion and building projects consistent with the Museum’s institutional goals.
* Oversaw facilities & security staff in maintaining BCM’s building on a day-to-day basis, including creating and reviewing schedules; conducting regular inspections to ensure high standards of appearance and readiness.
* Supervised, hired and evaluated department staff consistent with the Museum’s policies; collective bargaining agreements; and, industry best practices.
* Supervised all vendor contracts associated with structure maintenance and operations including fire detection, fire protection, elevators, HVAC, security, electrical and mechanical.
* Responded to building system issues or failures, diagnosed causes and supervised all activities required to restore proper operation.
* Monitored geothermal system and ensured the building operated as “green” as possible.
* Planned and supervised building structure and service systems repair, alteration, and upgrades.
* Responded to building security alerts, ensuring proper response was undertaken as well as proper security system operation was maintained.
* Maintained the library of building maintenance and operations manuals, reference documents, and spare parts.
* Maintained relationship and requisite paperwork with FDNY, Department of Buildings, and other compliance agencies.
* Managed the Museum’s information technology and audio-visual systems, and oversaw set-up and repairs by staff, contractors or consultants.
* Oversaw inventory of supplies and spares.
* Managed security systems, including the building key system for access control.
* Coordinated with other museum staff to minimize the impact of building maintenance and operations activities upon museum functions.
* Worked with the Executive Vice President to create budgets and document expenses incurred for activities associated with building operation and maintenance.

**Lutheran Social Services of New York- NY, NY**

*Director of Facilities*   **11/2014-8/2016**

* Ensured that the interiors and exteriors of 27 buildings are maintained at the highest standard of excellence (clean and clear of debris, etc.).
* Ensured that all maintenance complaints are handled within a 24-hour period.
* On call 24 hours a day, 7 days a week, to ensure that all situations are handled.
* Inspected all sites weekly/bi-weekly, during the AM and /or PM and/or late evening (e.g. 7AM or 11PM).
* Ensured that all building certificates and inspections are timely and properly filed and maintained with the proper City, State and Federal agencies.
* Supervised maintenance/handyman workers’ weekly assignments.
* Conducted weekly team meetings in conjunction w/ Program Directors.
* Assisted in the evaluation of maintenance workers.
* Assisted in training maintenance team, as needed, in minor plumbing, electrical, plastering, locksmithing, etc.
* Created and maintained a building/maintenance preventive plan.
* Assisted all facilities on all major projects.
* Coordinated all services with outside contractors.
* Coordinated supplies; keep inventory secured and up to date at all facilities.
* Submitted maintenance budgets to the Executive Director monthly, quarterly, annually.
* *Records*
  + Maintained the complaint log, keeping response time to a minimum for each site.
  + Logged must include the date and time of complaint and also must include the date and time that the repair was completed along with the recipient's signature.
  + Maintained a weekly assignment log for maintenance staff at all sites, listing repairs to be covered for the day and the staff person responsible for the work.
  + Maintained all log books for monthly inspections (sprinkler/standpipe, fire extinguishers, smoke detectors, alarms, elevators etc.) for all the facilities.
  + Maintained monthly inspections of heating plants at all facilities.
* *Inspections*
  + Conducted weekly inspections of hallway corridors, alleyways, stairways and roofs.
  + Conducted bi-monthly inspections of apartments & common areas regarding window guards and window balances.
  + Conducted monthly inspections of sprinkler systems, fire extinguishers, smoke detectors, carbon monoxide detectors, emergency exit lights, elevators etc.
  + Conducted monthly inspections of heating plants at all facilities.

**OTHER EXPERIENCES, ABILITIES**

* Experience working with the City of New York’s Department of Design & Construction
* Knowledge of NYC Building and Fire Department Codes (FSD/EAP)
* Experience working in a union environment.
* Ability to respond quickly to urgent security, building service and utility failures, including after hours and on weekend
* Physical dexterity required to access remote spaces (roof, ceiling crawl spaces, etc.)
* Familiarity with computer-based project management systems (word, excel, email and Microsoft applications)
* Experienced with Google Classroom, Nearpod, Pear Deck, LOOM, ZOOM,
* Interest in the visual arts and museum environments.
* Experience working in an environment serving the public.
* Strong team player and ability to work with people of many different backgrounds and perspectives.
* Excellent listening skills and ability to consider ideas of others.
* Can work in a fast-paced and complicated environment.
* Ability to work independently and organize effectively.
* Excellent written and verbal communication skills in Spanish and English.

**REFERENCES**

Upon request.